499 PARK AVENUE
T: 212.759.9200 / F: 212.355.2007
E: 499parkavenue@hines.com

Physically Disabled Persons Roster

The property management office currently keeps a roster of all physically disabled tenant employees. Please note: physically disabled is described as "anyone who requires aid using the stairs during an evacuation or relocation." This could include temporary conditions such as pregnancy (especially during the last trimester), casts, etc.

The purpose of this roster is to quickly identify persons who need special assistance. In developing an emergency plan, their needs must be anticipated so their safety can be assured. A duplicate roster should be maintained by the tenant on the floor where these individuals are located.

It is the responsibility of the tenant to inform the property management office of any changes (i.e. additions or deletions) to this roster on a timely basis.

Floor	Company	Suite No.	Individual's Name	Type of Disability	Date